

Sample email to a coach:

Dear Coach Koch,

I am writing to express my interest in Aquinas College and your softball program. I see that you have an excellent education program and I am very interested in that field of study. I also like the fact that it's a small school but yet located in large city like Grand Rapids. I've included a link to my skills video and profile for your review.

I am going to be playing this weekend at the Blue Chip tournament and I would appreciate you taking the time to come see me play if you will be there. I wear #6 and I play for the Mid-MI Firestix 16U, coached by Kevin Babcock and are schedule is listed below.

Please also let me know the best way to set up a visit at your school and if you have any upcoming camps on your campus.

Thank you for your consideration.

Sincerely,

Jacki Laska
Grad Class of 2016